

LARGE PRE-ELECTION **DIRECT** or **IN-KIND** CONTRIBUTIONS or **LOAN** REPORT

This form **must** be typed or printed legibly in ink and reported by 5pm on the NEXT BUSINESS DAY after receipt.

TYPE OF REPORT:

- ☐ **DIRECT CONTRIBUTION**
- ☐ **IN-KIND CONTRIBUTION**
- ☐ **LOAN**

Full name of Candidate or Candidate Campaign Committee

[illegible]

I declare, subject to the provisions of § 24.2-1016 which is punishable up to a Class 5 Felony, that this report is to the best of my knowledge and belief true, correct and complete.

SIGNATURE OF TREASURER/CANDIDATE

DATE _____

INSTRUCTIONS FOR COMPLETING THIS FORM

REQUIRED INFORMATION	
TYPE OF REPORT	INDICATE WHETHER THIS SCHEDULE IS BEING USED TO REPORT A DIRECT CONTRIBUTION, IN-KIND CONTRIBUTION OR LOAN. PLEASE USE ONE TYPE OF CONTRIBUTION OR LOAN FOR EACH PAGE.
NAME LINE	LIST THE FULL NAME OF THE CANDIDATE, OR THE CANDIDATE'S CAMPAIGN COMMITTEE.
COLUMN 1	LIST THE FULL NAME AND COMPLETE MAILING ADDRESS OF THE CONTRIBUTOR OR LENDER (THIS LIST MUST BE MAINTAINED IN ALPHABETICAL ORDER).
COLUMN 2	IF THE CONTRIBUTOR OR LENDER IS AN INDIVIDUAL, LIST THEIR EMPLOYER OR BUSINESS, OCCUPATION, AND THE PRINCIPAL PLACE OF BUSINESS (I.E. CITY AND STATE) WHERE THE CONTRIBUTOR WORKS. IF THIS IS AN IN-KIND CONTRIBUTION, LIST THE BASIS USED FOR DETERMINING THE VALUE OF THE CONTRIBUTION. IF THE CONTRIBUTOR IS A BUSINESS OR CORPORATE DONOR, LIST THE TYPE OF BUSINESS OF THE CONTRIBUTOR AND THE PRINCIPAL PLACE OF BUSINESS (I.E. CITY AND STATE) WHERE THE CONTRIBUTOR WORKS. IF THIS IS AN IN-KIND CONTRIBUTION, LIST THE SERVICE OR GOODS RECEIVED AND THE BASIS USED TO DETERMINE VALUE.
COLUMN 3	LIST THE DATE THAT THE CONTRIBUTION WAS RECEIVED BY THE COMMITTEE.
COLUMN 4	LIST THE AMOUNT OF THE CONTRIBUTION GIVEN.
COLUMN 5	LIST THE AGGREGATE CONTRIBUTIONS THAT THE CONTRIBUTOR HAS GIVEN TO THE CANDIDATE OR COMMITTEE. IF THIS SCHEDULE IS USED TO REPORT A LOAN, LIST THE REMAINING LOAN BALANCE.
TOTAL THIS PERIOD	ADD THE TOTAL AMOUNT OF CONTRIBUTIONS SHOWN IN COLUMN 4 AND IF MORE THAN ONE SCHEDULE IS NEEDED, LIST THE AMOUNT ON THE LAST PAGE.

OTHER CONTRIBUTION REMINDERS

- ✓ LARGE PRE-ELECTION CONTRIBUTIONS MUST BE REPORTED IN WRITING OR ELECTRONICALLY BY 5pm ON THE NEXT BUSINESS DAY (MONDAY IF CONTRIBUTION OR LOAN IS RECEIVED ON A SATURDAY) , DURING THE FOLLOWING TIME FRAMES:
 - ✓ BETWEEN THE 12TH DAY PRECEDING A NOMINATING EVENT;
 - ✓ BETWEEN THE 12TH DAY PRECEDING A NOVEMBER ELECTION AND THE ELECTION DATE; OR
 - ✓ BETWEEN THE 11TH DAY PRECEDING ANY OTHER ELECTION IN WHICH THE INDIVIDUAL IS A CANDIDATE AND THE ELECTION DAY.
- ✓ THE REPORT IS NOT REQUIRED FOR CANDIDATE'S WHO ARE RUNNING UNOPPOSED IN A NOMINATING EVENT.
- ✓ IF THE CONTRIBUTION IS RECEIVED WITHIN THE 24-HOUR PERIOD BEFORE ELECTION DAY, IT MUST BE REPORTED AND THE REPORT MUST BE RECEIVED ON THE DAY BEFORE THE ELECTION.
- ✓ ANY CONTRIBUTION REPORTED AS A LARGE PRE-ELECTION CONTRIBUTION MUST ALSO BE REPORTED ON THE REPORT DUE IMMEDIATELY FOLLOWING THE ELECTION.